

LET'S LIVE BY THE HOUSE RULES

Let's keep our Campus safe, respectful, and enjoyable—for everyone.

You're sharing Campus buildings 540 & 542 with up to 154 fellow students. We all have different schedules, habits and backgrounds, so respect and communication are key to living well together. These house rules help us keep things fun, fair and safe.

General Guidelines

- You're responsible for your own safety and that of your guests. Visiting or living on Campus is at your own risk.
 - Keep all hallways, staircases and emergency exits completely clear. Emergency exits and balconies are only for emergencies—do not use them otherwise.
 - **No smoking, vaping or drugs** (soft or hard) anywhere in or around the Campus.
 - Weapons, drugs and animals are **not allowed** on Campus.
 - Suspected criminal activity will always be reported to the police.
 - Be kind. Bullying, intimidation, verbal abuse and any form of physical violence will not be tolerated. Everyone should feel safe here.
 - **Clean up after yourself** and leave common areas (kitchens, bathrooms, toilets) tidy.
 - You are **required to participate in the floor cleaning schedule**.
 - Always follow the instructions from our Campus team.
 - Floor meetings are mandatory. If you can't attend, cancel in advance via WhatsApp.
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What Happens If You Break the Rules?

We use a **warning system**:

- First: We'll talk with you about the issue.
- If the problem continues: You'll receive an **official warning**.
- After **two official warnings**, a **fine between €250 and €750** may be issued and your rental contract can be **terminated immediately**.

Fines can also apply to individuals, groups or entire departments if rules are broken or extra costs are caused (e.g. toilet blockages, extra cleaning, damage).

If needed, **access to Campus can be denied**, and your **contract terminated without refund** of your deposit.

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College Campus House Rules (Version: 2026.07)

🔧 Reporting Issues, Complaints or Questions

If something's wrong or not working:

- Contact **the caretakers**
 - 📞 06-82198214
 - ✉ info@collegecampus.nl
 - 🕒 Mon–Fri, 09:00–16:00 (we're in the building!)
- After hours?
 - Report to your **floor eldest**
 - If they're not around, call **BFM Beheer**: 0571-277366

Be specific when reporting malfunctions: describe what's wrong and where it is.

Only urgent issues are handled outside office hours. Minor problems (e.g. one broken toilet if others work) will be handled the next working day.

👥 Your Floor Eldest

Each floor has a **floor eldest**—a fellow student who's your go-to contact for help, advice or small repairs.

They know who to call and what to do. Reach out to them first if there's a problem after hours!

🔒 Safety & Security

- In an emergency or if you feel unsafe: **Call 112.**
- Know your escape routes and where to find **fire extinguishers** in your building.

Front Door

- Opens with your tag. It's locked outside school/caretaker hours.
- Never prop it open. Always let it close behind you.
- Manual override: On the mailbox panel of building 540, there is a button to manually open the doors in case of a malfunction.

Back Door

- Also opens with your tag. Always close it behind you manually.

Room Door

- Always **lock your room**, even when showering or using the toilet.
- Carry your key and tag at all times.

Fire/Automatic Doors

- **Building 540:** Fire doors are installed in the walls near the showers and sinks. They close automatically in case of fire or power failure, but can be manually reopened if needed.
 - **Building 542:** Magnetic doors close automatically during fire or power failure and can also be manually reopened.
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Fire Safety

- **No candles, incense or cooking appliances** (toasters, air fryers, rice cookers, etc.) in your room.
 - Smoking and vaping are **not** permitted in the building or in your room.
 - If we find them: you'll receive an **official warning or fine**.
 - **Do not tamper with smoke detectors.**
 - In case of (false) alarm: follow your floor eldest's instructions.
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Quiet Hours / Curfew

We all need rest—please respect these times:

- Weekdays (Sun–Thu): 23:00 – 06:00
- Weekends (Fri–Sat): 00:00 – 07:00

During quiet hours:

- Stay on your own floor (unless invited).
- Use headphones for music.
- Keep phone calls quiet.
- Don't use common spaces (kitchen, study tables, hallways).
- No guests in your room or hanging out in the halls.

Report disturbances to the floor eldest or reception.

Your Room

- **You're responsible** for keeping your room clean, tidy and safe. This includes fire safety and preventing electrical hazards.
 - **Allowed appliances in your room:** table-top fridge/freezer, kettle and coffee machine (max 900W). Appliances with heating elements (like hot plates, air fryers or toasters) are *not allowed* in rooms — only in the shared kitchens.
 - **Power use:** Use wall sockets as much as possible. Fridge, freezer and kettle/coffee maker must be plugged directly into the wall. One approved extension cord per socket is allowed for low-power items like lamps and chargers. Do not daisy-chain cords.
 - **Walls & windows:** No drilling into the walls except for curtain rods (with permission). Use the provided hanging system. You may paint your walls only after written approval and rooms must be returned to the original state when moving out.
 - **Curtains:** Some rooms have curtains and or blinds. Your room does not come with curtains as standard, nor can you claim them here. In some cases we install blinds or curtains, but in principle you are responsible for your own curtains. However, our own technical service will hang curtains purchased by you as standard. So if you have bought curtains yourself, please contact the caretakers.
 - **Candles** are **not** allowed due to fire risk.
 - **Hallways** must stay clear at all times — no trash bags or personal belongings outside your door.
 - **Room checks** may happen without notice if there are safety concerns or rule violations. If violations are found, a fine of €250 to €1,000 may be issued.
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Cleaning

- A portion of your service costs goes toward general cleaning of shared sanitary areas. **You are still responsible for cleaning up after yourself** and following the floor's cleaning schedule.
 - This includes keeping kitchens, dining areas and surrounding floor space tidy. Don't leave dishes, personal items or trash behind. Anything left overnight will be removed and stored — after a warning, uncollected items will be thrown away after two weeks.
 - Not following the cleaning schedule or repeated complaints about cleanliness may result in a **fine between €50 and €250**.
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Shared Spaces

You're sharing common areas with up to 40 others per floor — let's keep them clean and usable for everyone.

Kitchens

- Equipped with induction hobs, microwaves and ovens (Air fryer). **Use respectfully**, clean up after yourself and report any damage.
- Use **only induction-safe cookware** — using the wrong type may cause damage and result in charges.
- In Building 540, **kitchens may not be used between 23:00 and 07:00**.
- While cooking turn on the hood!

Cleaning checklist:

- Wipe countertops, remove grease and crumbs
- Clean sinks (don't flush food down them)
- Wipe shelves, walls, tables, chairs
- Clean hobs and ovens (inside & outside)
- Vacuum/sweep and mop floors
- Empty bins and dispose of trash properly
- Sort glass, paper, and plastic into the correct containers

Always follow the specific cleaning schedule posted on your floor.

Toilets

Let's keep these hygienic and functional:

- Only toilet paper goes in the toilet. **Do not flush** towels, food, sanitary products or anything else.
 - **Don't take** toilet rolls or towels to your room — leave them for shared use.
 - Always **flush** after use and check if a brush is needed.
 - Report clogs to the reception or floor elder — and **don't keep using a blocked toilet**.
 - Dutch toilets are for sitting, not standing.
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Showers

Shared, mixed-gender showers are available on every floor. Please:

- **Respect** your neighbours when showering. Keep music/singing to a reasonable level.
 - **Never** use the shower as a toilet.
 - **Rinse** the shower and check for hair or dye residue.
 - **Dry** the area and take your empty packaging with you.
 - Brush your teeth at the sinks, **not in the shower**.
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Sinks

- These are meant only for **personal care**, not food or dishwashing.
 - Don't leave personal items behind; the sinks are shared.
 - Clean up after use: rinse the sink and wipe away toothpaste or product residue.
 - Use bins here for small personal waste only. Household waste belongs in your room.
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Corridors

The hallways are also emergency exits, so they must always be kept clear.

Never block the corridors — this includes chairs, bags or other items.

- Keep the fire door (between the toilets and sinks) completely clear at all times
 - Drying racks and shoe racks are allowed in the hallway, but only if placed against the wall — never in the middle of the walkway.
 - All other personal items are not allowed in the hallway.
 - If you use the seating areas or dining tables in the hallway, clean up after yourself. Take your trash, bottles and food waste with you. Wipe the table if needed.
 - Need to clean? Ask your floor elder for access to the vacuum cleaner.
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Balustrade

Do **not** hang anything over or on the balustrade. Never hang laundry or towels here — use a drying rack instead.

- Wet laundry can drip onto the lower floor and damage furniture, electronics or the pool table.
 - For safety and maintenance, keep the balustrade clear.
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Central Hall / Restaurant / Garden

These spaces are open to all students and are meant for relaxing, socializing or studying. Beanbags may be used, but return them to the theatre after use.

- Always clean up after gatherings, parties, or meetings.
 - Put all furniture and items back in place afterward.
 - NHL Stenden also uses these areas — show respect and leave it tidy.
 - Handle equipment (pool table, ping pong, foosball, etc.) with care. The same goes for any games, books or materials available.
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Parties / Events

Parties are allowed on Campus under specific conditions:

- **Always in consultation** with the caretakers and/or floor elders before planning a party.
 - The person organizing the party is **fully responsible** for the behaviour of their guests and for cleaning up afterward.
 - Parties are **only** for residents. If guests who do not live on campus will attend, this must be approved in advance by the caretakers or floor elders.
 - Parties are only allowed in the **theatre** or the **restaurant**.
 - Parties may run **until 01:00**; after 02:00 the campus must be completely quiet.
 - Any damage, misbehaviour or failure to leave the space clean and according to the rules will result in **costs being charged** to the organizer of the party.
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Vegetable Garden

Behind building 542 are 5 student-run vegetable gardens. These are shared spaces, not for individual use or ownership.

- **Only the volunteers** may harvest or pick the crops.
 - Volunteers will share the harvest or find a group use.
 - Have ideas or want to help? Let us know!
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Sports Ground

Everyone can use the sports field from **08:30 to 22:00**. Music is okay, as long as it's not disturbing others.

- Ball on the roof? Do **not** climb up — report it and we'll retrieve it.
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Pets

No pets are allowed on campus. This includes fish.

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BBQ Use

The BBQ can only be used after submitting a **request with the caretakers or floor elders**. The person booking the BBQ is responsible for its use, cleaning and behaviour. And also liable if the rules are violated that one or more of the guests. On the day of booking, you can collect the key and pay a **€25 deposit**.

Rules:

- BBQ tools must be returned clean. Report any missing or damaged tools before using. A **€50 fine** applies if tools are returned dirty or incomplete.
- Grates must be cleaned by the person who made the request.
- The BBQ is for **grilling only** — do not use it as a fire pit.
- Bring your own briquettes.
- No music between **23:00 and 08:00**.
- Keep your voice down during quiet hours.
- Smoking is **not** allowed at the BBQ area. If this rule is broken, smoking may be banned entirely from campus and the smoking shelter removed.
- A fine will be if anyone caught smoking outside the designated smoking.
- **Clean up** all rubbish and use the correct bins.

BBQ Fines:

- Rule violation or misuse of the BBQ = **€750 fine**.
 - The BBQ will be **permanently removed** from campus use.
 - Additional costs for damages or ground changes may be added, up to **€2,500**.
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Smoking & Vaping

Smoking or vaping is **only allowed** in the designated smoking shelter for tobacco or e-cigarettes:

- Respect the area and clean up after yourself.
- Cigarette butts, vape pods, and waste must go in the ashtray — not on the ground or in the bushes.
- Smoking or vaping cannabis, hash or any other drugs is **strictly prohibited** anywhere on campus, including the smoking shelter. **Want to smoke a joint? Do so outside campus.**
- Smoking or vaping outside the designated area is not allowed — not even in front of the building or at the BBQ.
- Visitors must follow these rules. You are responsible for your guests.
- Do not use the ashtray as a trash can.
- No loud talking or music between **23:00 and 08:00**.

Fines:

- Violation = **€750** fine and possible **immediate termination of your rental contract**.
 - The smoking area may be **removed** if problems continue.
 - Extra costs to adjust the area due to damage can go up to **€5,000**.
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The Theatre Room

The theatre is a shared space for Blankenstein residents and NHL Stenden ITE. Please be respectful and follow the agreements below:

- Always clean up after using the theatre. Inform the theatre caretaker or email info@collegecampus.nl if anything breaks.
- If you break or damage something, you are expected to replace or repair it.
- You are fully responsible for your guests and any mess or damage they cause in the theatre.
- Sunday–Thursday: Use the theatre quietly or not at all after **23:00**.
- Friday–Saturday: You may use the theatre until **00:00**, after which the volume must be turned down to the marked level on the panel (to avoid disturbing first-floor residents).
- Book your movie time using the booking sheet outside the theatre (managed by the theatre caretaker).
- Theatre reservations are for a maximum of **3 hours** if others are waiting. Handle disputes respectfully among yourselves unless a rule is broken — in that case, notify the caretaker.

Note: The movie room can be used freely (within these rules), but always be mindful of your fellow residents. For any technical issues, ask the theatre caretaker for help.

Visitors & Guests

Only invite people you **know well**—never bring strangers or people you just met. Rooms and facilities are designed for one person. That includes bathrooms, kitchens, and shared spaces. However, short visits are allowed without needing permission.

- You are always responsible for your guest's behaviour.
 - Guests may not stay if you are not present.
 - Occasional guests are welcome for up to **2 nights per week**.
 - If guests stay longer, **you must inform and discuss this with a caretaker**.
 - For longer stays, a visitor fee of **€7.50 per person, per day** may apply (to cover use of shared facilities).
 - Parents or guardians staying overnight? Please check with reception to arrange a guestroom with separate shower.
 - You can be given official warnings for guest behaviour, which could lead to a fine.
 - Frequent overnight visits from a partner or friend? That's okay — but no more than 2 nights a week without permission. Want them to stay longer? Please consult us. Daily rates will apply.
 - Campus rooms are **not meant for more than one person**. If we find someone is staying too frequently, you may receive a **fine of €250–€500 plus €7.50 per day**.
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Bike Shed

Behind the campus is a closed bicycle shed, accessible with your key tag.

- The shed is **only for residents** — not for NHL Stenden students attending class.
 - Always place your bike in the **designated racks**.
 - Keep it tidy — if a bike has fallen, please pick it up.
 - Never give access to non-residents.
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E-Bike Battery Charging

A designated charging point for e-bike batteries is available in the bicycle storage area. This is the only location where e-bike batteries (of any type) may be charged.

- **Charging e-bike batteries in bedrooms or in any other area inside the building is strictly prohibited.**
 - Residents must use the designated charging point in a safe and responsible manner at all times.
 - Instructions for using the charging point are posted in the bicycle storage area. If you have any questions, please contact one of the caretakers.
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542 Roof Terrace

Smoking/ Vaping is **not** allowed on the roof terrace.

- Keep the terrace **clean** and don't bring indoor furniture outside.
 - Be considerate of neighbours — no loud music, especially at night.
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Washing Machines & Dryers

Washing and drying machines are located in the central hall (next to reception) and use the **Kuorio** booking and payment system.

- Washing: €2.50 | Drying: €1.50
- Instructions for using the machines and Kuorio registration are posted in the laundry room.
- Kuorio Helpdesk: **+31 252 744 040**

Laundry rules:

- Don't leave machines running longer than needed — **set a timer**.
 - **Clean the dryer filter** after each use.
 - Wipe down soap/detergent spills.
 - If someone's load is done and you're waiting, send a message in the group app, wait 15 minutes, after this place their laundry gently in a basket and put it on top of the dryer.
 - Don't take laundry baskets to your room.
 - Payment issues? File a dispute in the app — include your name, house number, and reason.
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Wi-Fi

High-speed Wi-Fi is available across the building.

- Password available at the reception or entrance.
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Mail & Packages

Locked mailboxes are on the ground floor — you'll receive a key at check-in.

- Parcels delivered when doors are closed go in the **540 parcel box**.
 - Not using the parcel box? Then **be home** or redirect your parcel to a pickup point.
 - All packages delivered to Campus are placed on the table — **at your own risk**. The Campus is not responsible for any losses.
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Waste & Recycling

There are 4 bins outside near the bike shed:

- Grey = General Waste
- Orange = Plastic
- Yellow = Glass
- Blue = Paper

Recycling rules:

- Glass: Do not collect glass in public areas; dispose of it immediately in the container outside.
- Paper: No paper bins inside. Store in your room or throw away directly outside. Make the paper as small as possible; do not leave large items next to the containers. Process them yourself immediately.
- Fish or smelly food? Don't put it in shared bins indoors.

Trash basics:

- When a bin is full, take it out — **don't stuff more in**.
 - A clean bag is stored underneath — place it properly.
 - Hallway/kitchen bins are for shared kitchen use — **not for your personal trash**.
 - Personal garbage bags must **never** be left in the hallway.
 - Everyone is responsible for their **own** trash and must bring it to the correct outside bin.
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Questions, Ideas, or Feedback?

We'd love to hear from you! Got a good idea, suggestion, or something to report? Let us know — we're happy to help make campus life better.

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